

Telluride Council for the Arts and Humanities Small Grants Program

Sample Successful Small Grant Application

Date of Application : October 31, 2006

I. APPLICANT INFORMATION

Name/Organizational Name:

Address:

City, State, Zip:

If Organization, Contact Person:

SSN/Org. Tax ID:

Day Phone Number:

E-mail:

Website:

Grant Activity Title: ,TITLE, A DRAWING INSTALLATION

Amount of requested funding: \$ 325.00

Estimated Income from Project: \$

II. PRIOR TCAH FUNDING

If you have received previous TCAH grants or fellowships, please check this box:

List the date and amount received:

And give a short description of the past project:

III. SMALL GRANT PROPOSAL

1. **Summary.** Please give a one sentence summary of your request (next page is the fuller narrative): I am requesting funds to cover the cost of art supplies for four drawing classes, materials to mount a group exhibition and additional art supplies available at the opening of the show.

2. **Artistic Discipline:** Please check the box next to the appropriate discipline:

Visual Arts Music Dance Literary Arts Media Arts Performing Arts

3. **Project** starting date: April 2007

Project ending date: May 31, 2007

Public performance dates, if any: Opening Gallery Reception: May 24, 2007

4. **Amount** of requested funding \$ 325.00

Estimated Income from Project: \$ _____

5. **Where** grant will be used: Telluride San Miguel County (town of : _____)

IV. TWO REFERENCES

Name:

Phone:

Address:

Relationship: Former Employer

Name:

Phone:

Address:

Relationship: Fellow Artist

V. ARTIST SMALL GRANT PROPOSAL NARRATIVE

6. **Description.** Describe your project, incl. overview, personnel involved, and schedule for completion: The month before my show at the AhHaa Gallery I will conduct 4 drawing classes with students from the elementary, high school, Mountain School and AhHaa School. The resulting drawings will be integrated into my drawing installation titled One Hundred Views of the Aspen Tree. The title references the work of Japanese wood block artists whose focus on the natural world was expressed by repeating the same subject to create a series based on one aspect of the landscape.

7. **Funding.** How will you use the funding from TCAH?
Funding will cover the cost of supplies for four drawing classes and to mount the drawing installation and additional art supplies at opening reception.

8. **Other Sources.** What are your other sources of funding (incl. matching funds and/or in-kind contributions)?
35% of the gallery rental fee is being donated by the AhHaa School.
65% of the gallery rental fee is being paid by the artist
100 fliers from Scott's printing (request pending)

9. **Goals & Objectives.** Name 3 of your project goals and the specific objectives you will use to reach those goals:

Goal 1: To produce a series of fifty drawings by students and members of the Telluride community.

Obj 1: To teach how to work with a variety of drawing media.

Obj 2: To share the tradition of capturing our natural world through drawing and painting.

Obj 3: To inspire people to make drawing their environment a part of their daily life.

Goal 2: To mount an installation of these fifty drawings as part of my exhibit.

Obj 1: To select a drawing from each participant to be included in the installation.

Obj 2: Present the drawings creatively by mixing the students' drawings with my own work.

Obj 3: To have drawings cover an entire wall of the gallery, wrap around corners and go over windows and doors to create a dynamic presentation.

Goal 3: To inspire viewers to re-see their environment and use drawing as a way to connect with the natural world.

Obj 1: To get as many people as possible to see the exhibit through a flier announcing the community drawing installation project, radio announcements, newspaper articles, etc.

Obj 2: To ask for viewers participation by written or drawn comments in a gallery book.

Obj 3: To make available at the opening the same art supplies for people to take with them and do their own drawings of the trees.

10. **Community.** What community needs are you addressing with this project?

I have taught drawing classes for many years and the needs that are fulfilled by drawing are real and universal. It is best said by the following quote from Goethe: "We ought to talk less and draw more. I personally should like to remove speech altogether and communicate everything I have to say in sketches. My poor little bit of sketching is priceless to me: it helped my conception of material things; one's mind rises more quickly to general ideas, if one looks at objects more precisely and keenly."

11. **Impact.** What impact/contribution will the project have on the community?

The impact of this exhibit upon viewers and participants will be a more "precise and keen" observation of our environment, particularly the trees in the landscape surrounding Telluride. With the issue of global warming and the devastating effects on our natural world a more intense engagement is imperative and I believe this is a goal of the films that will be shown at Mountain Film this same week.

12. **Success.** How will you measure the success of the project? How will you evaluate that?

The success of this project will be measured by the number of people who participate and view the exhibit and their response to the show recorded by written and drawn comments in the gallery book. Reviews and coverage of the show by the media will also be important in knowing how well I have reached my audience.

VI. PROPOSAL FUNDING & BUDGET

13. Amount of requested funding: \$ 325.00

Please provide a project budget, as follows.

Include **only** the parts that are relevant for the project described in this grant application.

Project Budget (Round to nearest dollar)

Income:	Project Budget (to be filed w/ Application)	Project Actual (to be filed w/Final Rpt)
TCAH grant request:	\$ 325.00	\$
Income from Project:	\$	\$
Other funding Sources (list**):		
<u>AhHaa</u>	\$ 175.00	\$
<u>Artist</u>	\$ 513.00	\$
<u>Scott's Printing</u>	\$ 50.00	\$
Total Income:	\$ 1063.00 *	\$ *
Expenses:		
Production or Presentation costs:		
Presentation Materials	\$ 125.00	\$
Production Costs	\$ 500.00	\$
Salary and Wages	\$ 140.00	\$
Contract Labor	\$	\$
Advertising	\$ 50.00	\$
Travel for: <u>4 trips</u>	\$ 48.00	\$
Other: <u>reception costs</u>	\$ 50.00	\$
Artist Materials & Equipment (list): _____	\$ 150.00	\$
Services (list): _____	\$	\$
Other expenses (list):		
_____	\$	\$
_____	\$	\$
_____	\$	\$
Total Expenses:	\$ 1063.00 *	\$ *

*Your total income and total expenses should equal one another.

** Other funding sources may be (i) own contributions; (ii) in-kind contributions (donated services or goods); or (iii) for beginning organizations, the level of expected community support.

VII. COLLABORATION

14. **Collaboration.** With what other non-profit or arts organizations have you – or your organization – collaborated, volunteered, worked, helped or been involved?

AhHaa, Sheridan Opera House

VIII. REQUIRED ATTACHMENTS

- Resume**—Please attach your resume, **no more than 2 pages**, which includes: biographic data, education and/or training; commissions and/or honors; arts-related employment; and exhibitions, publications or performances. For organizations, please attach a short description of your organization, including your mission statement.
- Samples of Artwork: Must be in the medium for which the request is being made**
- 1) **Visual Arts** applicants must submit **five .jpg or .gif images** printed on one sheet of paper, accompanied by each images' title, medium, size and year created (color or b&w is applicants' choice).
 - 2) **Performing Arts** applicants must submit some visual or audible record of their work **no more than 3 minutes in length**, with accompanying one-paragraph description. Video/audiotape should be cued to starting point.
 - 3) **Literary Arts** applicants must submit 2 representative samples of their work, of **no more than 5 pages per sample**.
- Note: Applicants desiring return of art samples must provide a stamped, self-addressed envelope.***
- One-Page Résumé** (if applicable) for the artist with whom applicant wishes to study; or for the professional from whom the applicant wishes to obtain services, such as brochure designer, video or audio producer, etc

IX. CERTIFICATION

Check all that are true:

1. I have met with the TCAH Executive Director to discuss my application.
2. I am a practicing artist, applying as an individual, or a San Miguel County non-profit organization.
3. I am at least 18 years of age.
4. I am a United States citizen or I have permanent resident alien status.
5. I will be residing in San Miguel County during the time of the grant project.
6. I have not received a TCAH Small Grant or Artist Fellowship within the past twelve months
7. I do not have an outstanding final report due to TCAH.
8. I will make any events related to this project open to the general public.
9. I will make any events related to this project available in Telluride.
10. My project has the fine arts, or humanities, as its primary focus.
11. I am willing to volunteer with TCAH.
12. I am willing to donate artwork from or recordings of this project to TCAH for future fundraising purposes.

X. SIGNATURE

I certify that all the information contained in this application is true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Printed Name: _____

EVALUATION PAGE (for TCAH)

This does not count towards your four page limit.

Small Grants Program

Insert your Applicant Name: _____

Name of your Project: _____

Remainder of Form for TCAH use Only:

Review Criteria	# Points Awarded	Comments
1. Demonstrates artistic merit, educational content and originality.	2 3 4 5	
2. Furthers the arts and humanities in the Telluride region.	2 3 4 5	
3. Addresses specific community needs in a creative way.	2 3 4 5	
4. Establishes new or innovative programs.	2 3 4 5	
5. Supports TCAH's mission. Meets our standard of quality.	2 3 4 5	
6. Displays organizational or artistic integrity and creativity.	2 3 4 5	
7. Benefits the community in a measurable and tangible way.	2 3 4 5	
8. Project is non-commercial or includes a charitable component.	2 3 4 5	
9. Project has on-going benefit or is significantly compelling.	2 3 4 5	
10. Project has a high likelihood of success and completion.	2 3 4 5	
Total Points Awarded (out of 50 possible)	_____	

Other comments: